

Gosford PCA Branch Meeting

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| Date: | 17.03.2018 | Start Time: | 09.35am |
| Venue: | Kincumber Neighbourhood Centre 20-22 Kincumber Street, Kincumber, 2251 (Behind the Kincumber Shopping Village) | | |
| Present: | Wendy Gibson, Lisa Dalton, Vicki Sidoti, June DelVillar, Neil Bartlett, Peter Byers, Seyed Mohammad Seyedi Khiaban, Angela Jansen, Desiree Gawronski, Caroline O'Shannassy, Arsho Kalloghlian, Kylie Fawkner, Brian Edwards, David Brasted, Penny Bell, Vanessa Thompson, Tamara Stanley, Sharon Bonello, Hugh Worrall | | |
| Apologies: | Barb Shearer-Jones, Jenny Boucher, Lisa Hodgson | | |
| Minutes of Previous Meeting | <ul style="list-style-type: none"> • No Amendments <p style="margin-left: 40px;">Moved: Dawn Kalloghlian</p> <p style="margin-left: 40px;">Seconded: Penny Bell</p> | | |
| Treasurer's Report | Nil | | |
| PCA Report | <ul style="list-style-type: none"> • Kylie Fawkner, Convenor, chaired the meeting which was minuted by Secretary, Caroline O'Shannassy • Kylie opened the meeting with "Welcome to Country". • Being the first meeting of the year, Kylie introduced herself and spoke briefly about her background. • Attendees were invited to do the same. • The PCA Board will meet soon. • Members have tried to pay their fees online and have had problems. Now advised to pay by direct deposit for the time being. • Kylie talked about Supervision and record keeping and how it will be presented to the Board. There will be no break of confidentiality in groups. It will be a simplified process. There will be a record of the supervisors but no mention of topics or what was talked about. Mentioning what was discussed will be optional. • Supervisors for this meeting's supervision groups - Penny, Brian and Wendy. Supervisors are to be active in the groups. • Went through the year's programs for Presenters • Discussion re emails from ACA. An agreement with Bupa has | | |

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| | <p>been signed and you have to be a Level 3 (with a Degree) to be eligible.</p> <ul style="list-style-type: none"> • To be a Level 2, you need to have a First Aid Certificate. • See Vital First Aid and/or First Aid Course through CBD College which is reasonably priced. • Can explore being on the NDIS list – careplan. TPV 3rd Party verification. Sole providers need to sign the exemption form. \$149 per hour. • Thanks to Wendy for organising Morning Tea. |
| Business Arising | <ul style="list-style-type: none"> • Further discussion took place in regard to First Aid Certificates • Further discussion in regard to NDIS webpage. Advised to go to – toolkit, click on provider and one has to have an <u>ABN</u> <p>Meeting dates and Presenters for 2018 -</p> <ul style="list-style-type: none"> • May 19th - Jacqueline Topic – Mystery • July 28th – Neil Topic – Psychotherapy • Sept 15th – June Topic – Perception and Reality • Nov 17th – Supervision and End of Year |
| Any Other Business | Nil |
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| Group Supervision | One and a half hours Supervision took place with Wendy, Brian and Penny as Supervisors of the three groups. |
| Professional Development Presentation | David Brasted was the Presenter. The topic was Trauma Counselling |
| Central Coast PCA Roles for 2018 | <p>Convenor : Kylie Fawkner Secretary: Caroline O’Shannassy Treasurer: Wendy Gibson Refreshments: Wendy Gibson</p> |
| Next Meeting | May 19th 2018 |

Signed as a true and accurate record of the meeting:

Convenor – Kylie Fawkner _____